



**ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION**

**(A Statutory Body of the Government of A.P)**

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Atmakur (V), Mangalagiri (M), Guntur-522 503, Andhra Pradesh



**Letter No. APPGCET–2024/CAT-B ADMNS/02, Dated: 24-10-2024**

## **APPGCET–2024 CATEGORY-B ADMISSIONS**

INSTRUCTIONS FOR FILLING UP CATEGORY-B SEATS UNDER MANAGEMENT QUOTA IN AFFILIATED PRIVATE (AIDED/UNAIDED) COLLEGES OFFERING MA, M.Com, M.Ed, M.Sc.etc., COURSES FOR THE ACADEMIC YEAR 2024-25.

1. In terms of relevant G.Os and amendments issued from time to time, the schedule to fill up Category-B Management quota seats is detailed hereunder for the academic year 2024-25.
  - (i) Managements shall notify 30% Category-B seats under management quota as per G.O.Ms.No. 44 Higher Education (EC) department dated 23.08.2021 and APPGCET-2024 Notification.
  - (ii) Managements shall complete total admission process (i.e issue of notification, receipt of applications, finalization of list, reporting of students, etc.), under Category-B quota seats as per the schedule given.
  - (iii) The Managements shall close all admissions in compliance of the Judgment of Hon'ble Supreme Court of India.
2. The seats shall be filled on merit basis with the candidates who have secured rank in APPGCET-2024 and possessing prescribed educational qualifications given in APPGCET-2024 admission notification duly following the rule of reservation.
3. Thereafter, if any seats still remain unfilled, such seats may be filled on merit basis with candidates securing not less than requisite percentage of marks in the qualifying examination, as prescribed in APPGCET-2024 notification in merit order duly following the rule of reservation.
4. Any vacant seats, after filling up of all seats under AP Educational Institutions (Regulations and Admissions) Order 1974, as subsequently amended, shall be filled as per the instructions issued by the Competent Authority from time to time.
5. The Institutions shall follow the procedure mentioned below to conduct the admissions:
  - I. The Institution shall facilitate a web portal for filling up "Category B" quota seats.
  - II. The managements shall issue notification in leading news papers furnishing the information of courses, intake, date wise admission schedule, registration fee to be paid, minority status etc.
  - III. The web portal shall provide the students, the facility for making online applications for category-B quota seats. A printable/recordable electronic acknowledgement shall be provided to the student on successful uploading of his online application. This will dispense with the need for the student to physically visit each and every college besides ushering in transparency.

- IV. The students shall also be provided an option to submit their applications, in person, at the college of their choice.
- V. The management of the college has the option to call the selected candidates to appear in person for interview to substantiate their credibility and financial capacity to its satisfaction. In the event of the management finding that any of the selected candidates is not suitable for admission, the management shall be at liberty to reject the candidature of such candidates and the reasons should be communicated to the Competent Authority.
- VI. All admissions to the Category 'B' seats shall be completed in compliance of the judgement of Hon'ble Supreme Court of India.
- VII. The web portal shall be opened for all students desirous of seeking admission under Category- 'B' quota seats in Private Aided /Un-Aided colleges in the State. Candidates can apply to colleges of their choice by visiting the portal only during the dates notified by the Competent Authority.
- VIII. A candidate can select any of the college/colleges and apply online for seeking admission to Category 'B' seats of college/colleges after paying the requisite registration fees as notified by the college.
- IX. A candidate can apply for more than one college by visiting the respective websites of colleges and apply online after paying the registration fees specified for each college.
- X. No new application shall be accepted after the closing date of admissions by colleges.
- XI. The selection of candidates shall be done by the college managements themselves based on the merit of the candidates.
- XII. After selection process is completed by the management of respective colleges as per the prescribed norms, the selection list shall be uploaded by the managements on the website of the institution.
- XIII. After completion of the admission process, the college managements shall upload in the web portal provided by the Competent Authority and forward the list of admitted candidates for ratification by the Competent Authority as per the prescribed schedule.
- XIV. The Institution shall furnish information in accordance with the instructions issued for submission of admission lists by the Competent Authority.
- XV. The Competent Authority will verify the list of the selected candidates and validate the same with reference to the G.Os and the procedure prescribed by the Competent Authority.
- XVI. The Competent Authority shall approve the validated list, if found tallying by cross validation process or reject the lists, if found to be at variance to the rules and procedures prescribed and communicate the same to the concerned colleges for compliance.
- XVII. Applications of candidates not fulfilling the required conditions during the validation of the list by the Competent Authority will summarily be rejected.

- XVIII. The Management shall collect the Tuition fee as prescribed by the Government for Category-'B' seats and any excess fee collected will amount to capitation fee and Managements are liable for action under A.P. Educational Institutions (Regulation of Admissions and Prohibition of Capitation fee) Act, 1983.
- XIX. Any complaint/appeal against the selection shall be made to the Competent Authority.
- XX. The managements shall comply with the above instructions and failure in implementing the same shall entail action as per the relevant Acts and Rules in force.
6. The Institution shall undertake the responsibility on the irregularities noticed by the Competent Authority.
7. The Competent Authority shall have the authority to impose fine or to initiate action or both for violation of Instructions as per the G.O's in vogue.
8. Competent authority will issue proceedings for the ratification/rejection of admissions made by the colleges and inform the date from which proceedings can be downloaded by the colleges through the website.

**IMPORTANT DATES FOR MANAGEMENT QUOTA OF ADMISSIONS**

**TABLE- 1**

<b>ACTIVITY</b>	<b>DATE</b>
COMMENCEMENT OF CAT-B ADMISSIONS REGISTRATIONS	17-10-2024
UPLOADING OF CAT-B ADMISSIONS IN WEB PORTAL WITHOUT LATE FEE	17-10-2024 TO 31-10-2024
PAYMENT OF PROCESSING FEE THROUGH PAYMENT GATEWAY WITHOUT LATE FEE	17-10-2024 TO 31-10-2024
UPLOADING OF CAT-B ADMISSIONS IN WEB PORTAL WITH LATE FEE OF Rs.2000/- PER DAY	01-11-2024 TO 02-11-2024
PAYMENT OF PROCESSING FEE THROUGH PAYMENT GATEWAY WITH LATE FEE OF Rs.2000/- PER DAY	01-11-2024 TO 02-11-2024

**Payment of Prescribed Fee**

**TABLE-2**

<b>STATUS OF CANDIDATE</b>	<b>Registration Fee Per Candidate in Rs.</b>
QUALIFIED IN APPGCET-2024	500/-
NOT QUALIFIED /NOT APPEARED IN APPGCET-2024	800/-

**PROCEEDINGS for the ratification/rejection of admissions made:**

After verification of eligibility criteria, the Council will inform the date from which approval proceedings can be downloaded through the website.

For any queries related to Category-B admissions please e-mail to [specialofficerapsche@gmail.com](mailto:specialofficerapsche@gmail.com)  
Help Line No. 9100998069

**Sd/-**  
**Competent Authority**  
**APPGCET-2024 ADMISSIONS**